

Board of Health Minutes

## South Heartland District Health Department

South Heartland District Health Department, 606 N Minnesota Ave, Hastings, NE 68901

January 7, 2026, 8:30 am

Topic, Lead Person	Comments/Actions		Roll Call/Vote
	Staff	Michele Bever, Kelly Derby	
	Guests	Dave Palm (10am), remotely (Zoom)	
Welcome & Call Meeting to Order Board President (Chair)	The January 2026 Board of Health meeting was called to order by Board President, Sandra Nejezchleb, at 8:34am.  Open Meeting Statement read aloud by Board President Sandra Nejezchleb: <i>Prior to this meeting a notice was posted in the newspapers in Adams, Clay, Nuckolls, and Webster counties. Each member of the Board received a copy of the proposed agenda. The agenda for this meeting was kept continuously current and was available for public inspection at South Heartland District Health Department (SHDHD), 606 N Minnesota, Ste 2, Hastings, NE, and on the website. This meeting is being held in open session. A copy of the Nebraska Open Meeting Law has been posted in this meeting room and is available for the public's review.</i> A link to the Nebraska Open Meeting Law is posted with Board Agenda on the SHDHD website.		
Determine Quorum	Introductions/Roll Call  <i>Quorum met</i>	Present Grove, Nejezchleb, Neumann, Oldham, Pohlmeier-Mans, Shackelford  Absent Amyot, Harrington, Jobman, McMeen, Murphy, Shaw, Williams	
Approve or Amend Agenda	Motion to approve the November 5, 2025 Board Meeting Agenda  Motion   Grove Second   Shackelford  <i>Motion Passed (voice vote)</i>	Ayes: All  Nays: None	
Approve Minutes	Motion to approve the November 5, 2025 Minutes  Motion   Oldham Second   Shackelford  <i>Motion Passed (voice vote)</i>	Ayes: All  Nays: None	

<b>Finances</b> K Derby	<p>As of December 31, the financial picture is steady. The cash balance of \$1M, and the net loss of \$200 are what we saw last period. Since the beginning of 2025, federal awards have been paid very promptly. The steady financial picture is a reflection of this quick turn-around of funds. The budget is largely on track except for a couple of timing issues. The amount of IDC unfunded through grant programs is almost \$0. Again, this appears to be a reflection of the quick payment of federal funds.</p>							
	<p><b>Motion to accept the Financial Report</b></p> <table border="1" data-bbox="388 528 1129 644"> <tr> <td><b>Motion</b></td><td>Pohlmeier-Mans</td></tr> <tr> <td><b>Second</b></td><td>Grove</td></tr> <tr> <td colspan="2"><i>Motion Passed (voice vote)</i></td></tr> </table>	<b>Motion</b>	Pohlmeier-Mans	<b>Second</b>	Grove	<i>Motion Passed (voice vote)</i>		<b>Ayes:</b> All <b>Nays:</b> None
<b>Motion</b>	Pohlmeier-Mans							
<b>Second</b>	Grove							
<i>Motion Passed (voice vote)</i>								
<b>Finance Committee</b> Neumann	<p>The 2024-2025 Audit Report and Health Insurance Resolution #2026-1 were motioned for approval by the Finance Committee.</p>							
	<p><b>Motion to accept the Audit Report</b></p> <table border="1" data-bbox="388 908 1129 1087"> <tr> <td><b>Motion</b></td><td>Finance Committee</td></tr> <tr> <td><b>Second</b></td><td>Shackelford</td></tr> <tr> <td colspan="2"><i>Motion Passed (roll call vote)</i></td></tr> </table>	<b>Motion</b>	Finance Committee	<b>Second</b>	Shackelford	<i>Motion Passed (roll call vote)</i>		<b>Ayes:</b> Grove, Nejezchleb, Neumann, Oldham, Pohlmeier-Mans, Shackelford <b>Nays:</b> None
<b>Motion</b>	Finance Committee							
<b>Second</b>	Shackelford							
<i>Motion Passed (roll call vote)</i>								
	<p><b>Motion to approve Resolution #2026-1</b></p> <table border="1" data-bbox="388 1224 1129 1362"> <tr> <td><b>Motion</b></td><td>Finance Committee</td></tr> <tr> <td><b>Second</b></td><td>Grove</td></tr> <tr> <td colspan="2"><i>Motion Passed (roll call vote)</i></td></tr> </table>	<b>Motion</b>	Finance Committee	<b>Second</b>	Grove	<i>Motion Passed (roll call vote)</i>		<b>Ayes:</b> Grove, Nejezchleb, Neumann, Oldham, Pohlmeier-Mans, Shackelford <b>Nays:</b> None
<b>Motion</b>	Finance Committee							
<b>Second</b>	Grove							
<i>Motion Passed (roll call vote)</i>								
<b>Policy Committee</b> Nejezchleb	<p>Two policies, HR608 (New Hire Process) and HR614 (Board Position Statements) were brought forward for approval and an updated Succession Plan (containing an Emergency Succession Plan plus Defined Departure Succession Planning component) was motioned for approval by the Policy Committee.</p>							
	<p><b>Motion to approve revised policies HR608 and HR614</b></p> <table border="1" data-bbox="388 1647 1129 1763"> <tr> <td><b>Motion</b></td><td>Policy Committee</td></tr> <tr> <td><b>Second</b></td><td>Pohlmeier-Mans</td></tr> <tr> <td colspan="2"><i>Motion Passed (roll call vote)</i></td></tr> </table> <p><b>Motion to approve revised Succession Plan</b></p>	<b>Motion</b>	Policy Committee	<b>Second</b>	Pohlmeier-Mans	<i>Motion Passed (roll call vote)</i>		<b>Ayes:</b> Grove, Nejezchleb, Neumann, Oldham, Pohlmeier-Mans, Shackelford <b>Nays:</b> None
<b>Motion</b>	Policy Committee							
<b>Second</b>	Pohlmeier-Mans							
<i>Motion Passed (roll call vote)</i>								

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<b>Motion</b>	Policy Committee					
<b>Second</b>	Pohlmeier-Mans					
	<i>Motion Passed (roll call vote)</i>					
<b>Bi Monthly Report</b> M Bever	Board were directed to the Board packet for the Bi-Monthly Report. Highlighted were the many program activities, success story about the department's outreach services van, performance management for staff lines of sight and strategic plan (last update for the 2020-2025 SHDHD Strategic Plan) and the disease report, which shows measles and highly pathogenic avian influenza (HPAI) status in the US.					
	<i>Motion to accept Bi-Monthly Report</i>	<b>Ayes:</b> All				
	<table border="1"> <tr> <td><b>Motion</b></td> <td>Shackelford</td> </tr> <tr> <td><b>Second</b></td> <td>Oldham</td> </tr> </table>	<b>Motion</b>	Shackelford	<b>Second</b>	Oldham	<b>Nayes:</b> None
<b>Motion</b>	Shackelford					
<b>Second</b>	Oldham					
	<i>Motion Passed (voice vote)</i>					
<b>Communications from Director</b> M Bever	The E.D.s report was included in the packet. Bever highlighted: recent Ethics Committee meeting, new interns, NE Health Care Cash Fund turning 25 this year (as is SHDHD!), Annual Report draft for Board input. Asked if Board had ideas for local funding opportunities.					
<b>Executive Committee</b> S Nejezchleb	Executive Committee conducted Executive Director's annual review. A wage adjustment for Executive Director was motioned by the Executive Committee. The annual salary would increase to \$114,400 effective March 1, 2026.					
	<i>Motion to approve ED wage adjustment</i>	<b>Ayes:</b>				
	<table border="1"> <tr> <td><b>Motion</b></td> <td>Executive Committee</td> </tr> <tr> <td><b>Second</b></td> <td>Shackelford</td> </tr> </table>	<b>Motion</b>	Executive Committee	<b>Second</b>	Shackelford	Grove, Nejezchleb, Neumann, Oldham, Pohlmeier-Mans, Shackelford
<b>Motion</b>	Executive Committee					
<b>Second</b>	Shackelford					
	<i>Motion Passed (roll call vote)</i>	<b>Nayes:</b> None				
<b>Public Health Awards Committee</b> M Bever	Three Public Health Award nominees were motioned for approval by the Public Health Awards Committee. Community Health Service Awards: Michelle Kohmetscher, Heartland Health Center - Hastings (FQHC). Public Health Leadership Award: Kristine Kasperbauer, Exec Director for Revive, Inc.					
	<i>Motion to approve PH Awards nominees</i>	<b>Ayes:</b>				
	<table border="1"> <tr> <td><b>Motion</b></td> <td>Public Health Awards Committee</td> </tr> <tr> <td><b>Second</b></td> <td>Oldham</td> </tr> </table>	<b>Motion</b>	Public Health Awards Committee	<b>Second</b>	Oldham	Grove, Nejezchleb, Neumann, Oldham,
<b>Motion</b>	Public Health Awards Committee					
<b>Second</b>	Oldham					

	<i>Motion Passed (roll call vote)</i>	Pohlmeier-Mans, Shackelford Nayes: None
<b>Board Roles in Community Outreach</b> M Bever	Board members received posters for the signboards in their communities.	
<b>Communications from the Board Members</b>	S. Nejezchleb - Evaluation of Board by staff: highlighted that staff would like to see the Board more engaged in taking information out to their communities and bringing community needs back to the staff. N. Shackelford - Is on the regional Housing Board now, and learning more about issues of housing quality and affordability. Noted that minutes of the Finance and Policy Committee meetings need to be corrected, as she was unable to attend either meeting in December S. Nejezchleb - Encouraged participation in local volunteer rural fire department fundraiser events. Exec. Director Bever also distributed her Annual Goals for 2026.	
<b>Policy Brief</b> M Bever	Guest, Dave Palm, of UNMC College of Public Health, presented the impacts of the One Big Beautiful Bill on public health and health care in Nebraska.	
<b>Public Comment</b>	None	
<b>Adjourn</b>	Motion to adjourn <b>Motion</b> Oldham <b>Second</b> Shackelford <i>Motion Passed (voice vote)</i> Adjourned 10:55am	<b>Ayes: All</b> <b>Nays: None</b>
	Next (Annual) Meeting: March 4, 2026, in Adams County	

Respectfully submitted,



Charles Neumann, Secretary/Treasurer

Board of Health

South Heartland District Health Department



Date